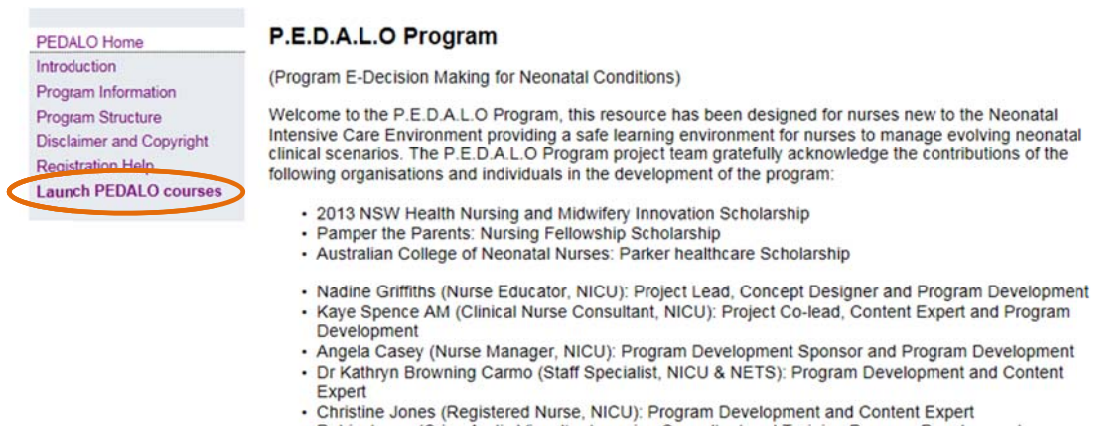


## PEDALO course registration guide.

### Step 1.

Launch the PEDALO courses by clicking the “Launch PEDALO courses” link.



The screenshot shows the PEDALO Program website. On the left is a navigation menu with the following items: PEDALO Home, Introduction, Program Information, Program Structure, Disclaimer and Copyright, Registration Help, and Launch PEDALO courses. The 'Launch PEDALO courses' link is circled in orange. To the right, the page title is 'P.E.D.A.L.O Program' with the subtitle '(Program E-Decision Making for Neonatal Conditions)'. Below this is a welcome message and a list of sponsors and staff members.

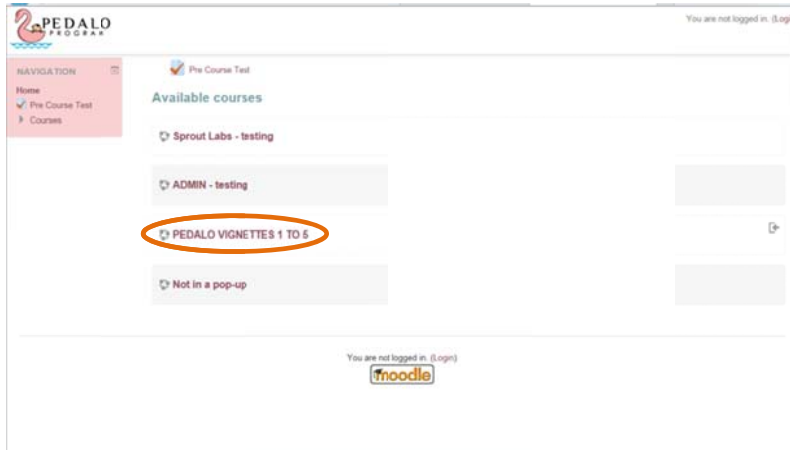
**P.E.D.A.L.O Program**  
(Program E-Decision Making for Neonatal Conditions)

Welcome to the P.E.D.A.L.O Program, this resource has been designed for nurses new to the Neonatal Intensive Care Environment providing a safe learning environment for nurses to manage evolving neonatal clinical scenarios. The P.E.D.A.L.O Program project team gratefully acknowledge the contributions of the following organisations and individuals in the development of the program:

- 2013 NSW Health Nursing and Midwifery Innovation Scholarship
- Pamper the Parents: Nursing Fellowship Scholarship
- Australian College of Neonatal Nurses: Parker healthcare Scholarship
- Nadine Griffiths (Nurse Educator, NICU): Project Lead, Concept Designer and Program Development
- Kaye Spence AM (Clinical Nurse Consultant, NICU): Project Co-lead, Content Expert and Program Development
- Angela Casey (Nurse Manager, NICU): Program Development Sponsor and Program Development
- Dr Kathryn Browning Carmo (Staff Specialist, NICU & NETS): Program Development and Content Expert
- Christine Jones (Registered Nurse, NICU): Program Development and Content Expert

### Step 2.

Click on “PEDALO VIGNETTES 1 TO 5”



The screenshot shows the PEDALO course selection interface. The top navigation bar includes 'NAVIGATION' with links for Home, Pre Course Test, and Courses. The main content area is titled 'Available courses' and lists several course options: 'Sprout Labs - testing', 'ADMIN - testing', 'PEDALO VIGNETTES 1 TO 5', and 'Not in a pop-up'. The 'PEDALO VIGNETTES 1 TO 5' option is circled in orange. The bottom of the page features the Moodle logo and a login prompt.

Step 3.

Click on “Create new account”

The screenshot shows a web page with two main sections. On the left, under the heading "Returning to this web site?", there is a login form with fields for "Username" and "Password", a "Remember username" checkbox, and a "Login" button. Below this is a "Login as a guest" button. On the right, under the heading "Is this your first time here?", there is a list of instructions for creating a new account, followed by a "Create new account" button which is circled in orange. At the bottom of the page, it says "You are not logged in" and "Home".

Step 4.

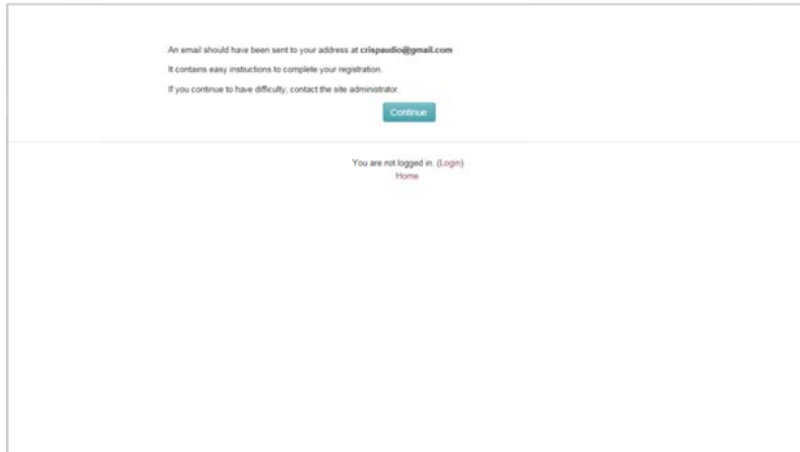
Complete the form then click on “Create my new account”

The screenshot shows a registration form titled "More details". It contains several input fields: "Email address\*" (filled with "me@myemail.com.au"), "Email (again)\*" (filled with "me@myemail.com.au"), "First name\*" (filled with "Givenname"), "Surname\*" (filled with "Familyname"), "City/Town\*" (filled with "Sydney"), and "Country\*" (filled with "Australia"). Below these is a section titled "Which Local Health District & Hospital are you part of?" with two dropdown menus: "Local Health District\*" (filled with "Western Sydney Local Health District") and "Hospital\*" (filled with "Westmead Hospital"). At the bottom of the form is a "Create my new account" button, which is circled in orange. A note at the very bottom states "There are required fields in this form marked \*".

Step 5.

You will now be taken to this page. You do not need to click on anything on this page.

Go to your email inbox in order to confirm your registration.

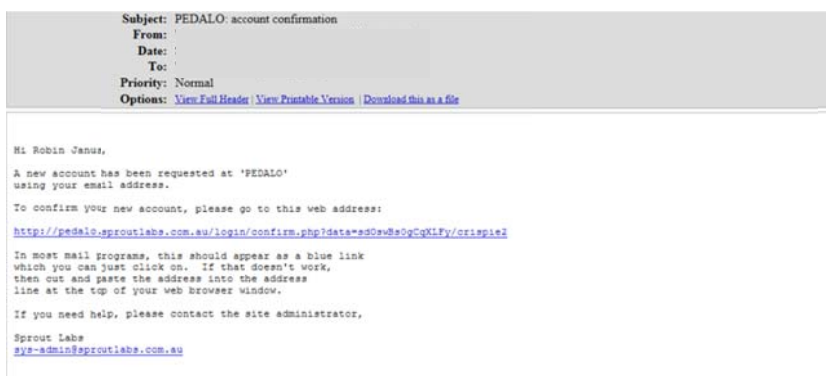


Step 6.

Go to your email inbox and open the email with the subject "PEDALO account information"

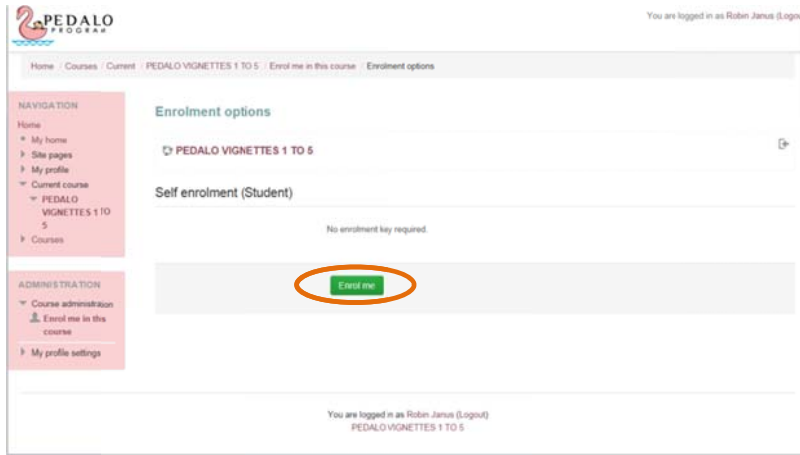
Follow the instructions clicking on the highlighted web page link.

If your email does not show a highlighted web link highlight the line of text which starts with [http://pedalo....](http://pedalo...) copy the text and paste it into the address bar of your web browser.



Step 7.

Click on “Enrol me”



Step 8.

Launch a PEDALO course by clicking on its link for example “Vignette 1”.

